

## Concord School District Policy #810 \*

### Exceptions to Policy

Unless otherwise indicated in a specific policy, exceptions to a policy or the application of any policy may be made if requested or recommended in accordance with the following procedures:

1. Any person may request an exception to any School Board policy or the application of same by submitting a letter to the Superintendent. The request shall identify: (1) the name, address and telephone number of the person making the request; (2) the policy for which the exception is being requested; (3) the action that the requesting individual desires, and (4) the rationale supporting the need for an exception.
2. The Superintendent or his/her designee shall conduct a sufficient investigation of any request for an exception so as to be able to formulate a recommendation for the Board. Among the factors to be evaluated are the relevant facts related to the request, the rationale of both the policy and the request for the exception, and the disposition of prior requests for exceptions to the same or similar policies.
3. Following the Superintendent's investigation, the Superintendent may place the request for exception on the agenda and shall report to the Board the circumstances surrounding the request and his/her recommended disposition. The person requesting the exception shall be notified in advance of this agenda item and shall be given a reasonable opportunity to address the Board before the Board determines whether to grant the request for an exception.
4. The Board shall have final and exclusive authority to determine whether to grant any request for an exception and shall be the sole judge of whether the rationale for the exception is sufficient, taking into consideration the recommendation of the Superintendent. Moreover, the granting of exception in the same or similar cases shall not constitute binding precedent or practice inasmuch as the prior grant of an exception may establish that the granting of an exception is ill advised.
5. Exceptions to administrative procedure shall be made in accordance with the procedures established by the Superintendent.

Adopted August 6, 2001. Revised July 10, 2006. Reviewed April 3, 2017

\*Also Policy #142

Corresponds to NHSBA Policy BGF