

**Concord School District Policy #591**  
**Student Activities Fund Management**

The Principal of the school shall be responsible for the proper administration of the financial activities of the Student activities fund in accordance with state law and appropriate accounting practices and procedures. All monies collected shall be deposited to the Student activities account at the local banks. All payments made from the student activities account shall have approval of the Principal or his/her designee.

Student activity accounts are subject to auditing at any time by the Superintendent or his/her designee.

Adopted April 3, 2000