Concord School District  
Capital Facilities Committee Minutes

School Board Committee: Capital Facilities
Date: July 8, 2013

Committee members present: Tara Reardon, Chair, Tom Croteau, Oliver Spencer, Nick Metalious
Other board member/s present: Kass Ardinger
Administrators present: Chris Rath, Matt Cashman, Susan Lauze

Chairperson Tara Reardon called the meeting to order at 5:33 p.m. at Broken Ground School. Director of Facilities and Planning Matt Cashman distributed a cover sheet for the school, listing various information including the year it was built, additions, square footage, heating plants, and improvements over the years. In the handouts were copies of the Capital Improvement Plan (CIP) for Broken Ground School.

The CIP plan was reviewed for work that would be planned over the upcoming 10 years. The package also contained diagrams of the building that were color coded in the similar theme as past Capital Facilities meetings were. Blue highlighted areas indicated parts of the building where materials would be expected to extend beyond 10 years. Yellow highlighted areas indicated planned replacements within the upcoming 10 years.

After a series of questions and answers from the Committee members, the group toured the building to review current conditions of rugs, floor tiles and other building components to help understand the upcoming replacement schedule per the CIP.

Questions came up about the 12 air handler upgrades. The Committee agreed that the administration should obtain costs for air handlers that could have dehumidification equipment added to help cool the building. Other suggestions were to receive costs on rubber floor tiles versus VCT. In reviewing the third phase locker replacement plan, it was suggested to look at a company to refurbish the existing lockers in the third grade wing. Generally, the lockers looked like they were in working order, but the bottoms and casements of the lockers could be professionally refurbished.

Committee members commented that the staff and custodial crew clearly take great pride in the upkeep and cleanliness of the school.

The Committee voted 4-0 to adjourn (motioned by Tara Reardon, seconded by Nick Metalious).

The Committee adjourned at 6:40 p.m.

Tara Reardon, Committee Chairperson
Matt Cashman, Recorder