Mr. Cogswell called the meeting to order at 5:30 p.m.

There were four agenda items:
1. RMS SINI Plan
2. RMS Athletic Philosophy
3. RMS Facilitator
4. Class Size Research

**Rundlett Middle School: School in Need of Improvement Plan**

Rundlett Middle School Principal George Rogers reviewed Rundlett’s School in Need of Improvement Plan for 2009–2010. The plan has five areas of focus:

1. Reading – adopt a set of reading systems for students needing Tier II interventions (students who are not making adequate progress in the general literacy curriculum, which is called Tier I).
2. Math Learning Center – establish a math learning center by employing a certified math teacher to provide Tier II intervention for students not making adequate progress in the general math curriculum – Tier I.
3. Schedule – increase instructional time by eliminating homeroom period – add a content literacy class for students to receive additional instruction as described in #1 and #2 above.
4. Quarter system – return to quarter system from the current trimester system. This will increase reporting of student performance to parents from 6 times per year to 8.
5. Positive Behavior – continue to have the faculty study the PBIS system during first semester with a faculty vote in the second semester (the vote would require 80% support of faculty).

Assistant Principal Ann Rines described the remedial reading approach, and materials that will be purchased and used in the content literacy class (*Soar to Success, Read* }
Naturally, and Corrective Reading). Ms. Rines also explained how students will be frequently assessed using the Aims Web system. This is called progress monitoring and takes only 3–5 minutes to administer. Progress monitoring will allow staff to assess a student’s rate of learning on a regular basis to ensure that the reading and math interventions are effective.

Mr. Rogers reviewed the changes in the student schedule that will be necessary to implement this plan. Adding another instructional period will provide specialized instruction in literacy or math for students not making adequate progress. Mr. Rogers stressed the importance of taking action now, as RMS is a School In Need of Improvement and the schedule must be adjusted in order provide additional support to students in need. Other students who do not need this remedial math or literacy support will receive additional instruction during this period from a content area teacher.

Mr. Rogers explained how the schedule will affect the related arts classes (Music, Art, PE, Tech Ed, Health, and World Language in Grade 7). The only students who will receive less instructional time in the related arts under this schedule will be students who have selected to participate in performing arts (Band, Orchestra, Chorus). Jennifer Patterson expressed concern that 5th grade students who have signed up for a performing arts group did not know about this proposed schedule change that would reduce the number of related arts classes compared to other students. Superintendent Rath informed the committee that 5th grade students who have selected a performing group would be given the opportunity to revisit their decision.

Mr. Rogers informed the committee that a rotating schedule would not apply to grade 8 because of shared staffing with the HS Foreign Language teachers. Ninth-period homeroom will be converted to an additional core class. For example: on a Monday, period 1 will be repeated in the 9th-period time slot. On Tuesday, it will be the period 2 class that is repeated in that slot, and so forth. This ultimately means that 8th grade core classes will happen six times per week instead of the five times currently.

Mr. Cogswell asked what the Board’s role in this decision is. Superintendent Rath commented that she wanted its feedback on the RMS plan, and approval would be required to hire a math teacher to create the Math Learning Center. Mr. Rogers informed the committee that his plan to hire a math teacher is to use a budgeted but unfilled 6th grade classroom teaching position. This would result in a slight increase in class sizes for the 6th grade. After discussion, the committee indicated its approval of the RMS plan, but with the use of ARRA Title I Stimulus funds for the math position.

The committee voted 4-0 (moved by Jennifer Patterson, seconded by Chris Casko) to recommend to the full Board that it create a new math position to develop a Math Learning Center at RMS using ARRA Title I Stimulus funds.
Chairman Cogswell noting that discussion on this agenda item has consumed the time allotted for this meeting and informed the committee that the other agenda items would be rescheduled.

The meeting adjourned at 7:00 p.m.

Clint Cogswell, Chair
Rob Prohl, Recorder