Concord School District Committee Minutes

School Board Committee: Capital Facilities

Date: March 3, 2008

Committee Members Present: Chair Martin Honigberg, Megan DeVorsey, Renwick Wilkes, Laura Bonk

Other Board Members Present: Elizabeth Hoadley, Jenny Patterson, Kass Ardinger, Chris Casko

Administrators: Rob Prohl, Chris Rath

The Superintendent reviewed the agenda and the Committee voted by roll call 3-0 (Committee member Laura Bonk had not yet arrived) to go into non-public session for the purpose of discussing real property.

At 6:15 p.m. the Committee voted by roll call 4-0 (Committee member Laura Bonk was then present) to come out of non-public session and then voted 4-0 to seal the minutes from the non public session on the ground that making the minutes public would defeat the purpose of having gone into non-public session.

1. Architectural Services
The Superintendent gave the Committee an update on the work of the Educational Specifications Task Force and previewed the work of the second Task Force, the group that will be charged with researching construction costs and options, evaluating costs associated with renovation compared to building new and understanding the various means of financing and the availability of state aid. Superintendent Rath distributed copies of the Request for Proposals (RFP) for an architectural consultant. The Committee will review the RFP and provide the Superintendent with questions or comments.

The Committee prefers that issuing the RFP wait until the district had hired a Director of Facilities and Planning.

2. Rundlett Heating and Ventilations (HVAC) Plans
Business Administrator Michele Croteau explained the process of developing and funding a capital project such as the Rundlett Heating and Ventilation renovation project. The Committee asked the administration to prepare the appropriate materials including a projected budget and a recommendation for award of a bid for the March 24 Capital Facilities Committee. The Committee also asked for a review of the materials provided earlier by NORESCO for this project and a summary of all of the major projects scheduled for Rundlett over the next 10 years.

The meeting adjourned at 7:00 p.m.

Martin Honigberg, Chair
Christine Rath, Recorder

tsm
revised 4/7/08