Concord School District
Capital Facilities Committee Minutes

School Board Committee: Capital Facilities

Date: March 28, 2012

Committee Members present: Jack Dunn, Chair, Clint Cogswell, Nick Metalious

Other Board member/s present: Kass Ardinger, Jennifer Patterson,

Administration: Chris Rath, Matt Cashman, Donna Palley, Matt Ballou

Others: Nick Hadges, Anne Dodd

Agenda:

- IT device selection update
- Proposed change order to build a maintenance facility on the Broken Ground site

The meeting began at 5:10 p.m.

Mr. Dunn appointed Kass Ardinger to the Capital Facilities Committee. He then turned the meeting over to Matt Ballou, Director of Technology. Mr. Ballou presented an update of the IT device selection for elementary technology for the new elementary schools. Mr. Ballou and Donna Palley visited other school districts and spoke with students, teachers, and officials about their technology uses, and attended technology conferences. Mr. Ballou presented an overview of the building projects technology budget and costs to purchase items for the new elementary schools. He stated that there will be 20+ classroom sets of iPads per classroom, grade level sets of laptops, and a cart to store and charge the devices. There are also display devices to present content from iPads, learning commons multimedia systems, networked printers in common areas, wireless access throughout, laptops for teachers and an interactive classroom media center.

Overview of the technology budget is as follows: administrators at Abbot-Downing have spent $549,684 of the $600,000 budget with $50,315 remaining; administrators at Mill Brook used their entire budget of $480,000 with a minus of $14,066.38; and administrators at Christa McAuliffe have spent $555,010 of their $600,000 budget with $44,989 remaining.

It was noted that all iPads include warranties, drop protection, and cases. The District saved 20% by going with iPad 2 instead of iPad 3.

Mr. Ballou spoke about school technology initiatives for the RMS multimedia Labs, to continue migration toward mobile technology, and internet connection speed for other schools.

Mr. Dunn turned the meeting over to Matt Cashman to present the change order to build a maintenance building on the site of Broken Ground and Mill Brook schools. Mr. Cashman stated that approximately a year ago, discussions began to build a new maintenance facility rather than a wood chip plant on the Broken Ground School site.
The District currently leases approximately 4,000 sq. ft. on Pembroke Road, which is larger than the District needs. The new maintenance building would be approximately 1,344 sq. ft. Mr. Cashman stated that Ed Murdough of New Hampshire Department of Education has told him that 40% of the building’s cost would be covered by the State Building Aid Program. Mr. Cashman turned the presentation over to Anne Dodd from Harvey Construction, who presented slides of the new building construction. Ms. Dodd stated that this will be a pre-engineered building with the following specifications:

- 48’ x 28’ overall size
- 16’ overhead door
- Water and sewer will tie into Mill Brook School
- Open floor plan
- Reuse of the existing lift from Pembroke Road
- Propane as a heating source

The building will be set 218 feet back from the existing buildings, so it will not interfere with the pick-up and drop-off of preschool and kindergarten students at the school. A minimum amount of clearing would be done in order to maintain the tree buffer and existing trails. Maintenance staff will have their own parking lot and entrance. Ms. Dodd stated that it will take four weeks before Harvey Construction could start building and eight weeks to build it. It would be timed to coincide with the opening of the new school in June, 2012.

Mr. Cashman presented the financial report as follows: The building will cost $243,852 out of the existing building project bond. The state will pay 40% of the principal, leaving $146,311 paid by the District. It will take 4 years, 8 months to pay back the bond. With the bond the District will pay $8,000 per year for the new building vs. $29,000 for the lease for Pembroke Road.

Clint Cogswell had concerns about storage. Mr. Cashman stated that there will be plenty of storage areas in the new schools, the maintenance building and the 11 Curtisville Road property. The maintenance staff also has box trucks in which parts and some equipment are stored.

The Committee briefly discussed when the keys would be handed over to the District for the three new elementary schools. RFS Engineering will begin installing ceiling tiles after the second inspection; punch lists have already begun. Mr. Cashman stated that after the Fire Department’s final inspections, the District would receive the keys to the buildings on June 29, 2012.

The committee adjourned at 5:50 p.m. (motioned by Kass Ardinger, seconded by Nick Metalious).

Jack Dunn, Chair

Matt Cashman, Recorder