1. Rundlett Middle School Heating and Ventilation Plans
Superintendent Rath reviewed the work that has been done to assess the problems related to the heating and ventilation system at Rundlett Middle School. Yeaton Associates, Inc. completed the initial study of the Rundlett heating and ventilation system in 2002 and updated its work in June 2007. At that time, Yeaton proposed three options to replace the HVAC system. All the options involved replacing the current unit ventilators with more modern units. The cost of the options ranged from costs of $1.8 million to $2.3 million.

In May 2007, representatives of Noresco, the company conducting an energy audit and performance contract work for the district, proposed to include the Rundlett HVAC replacement in the performance contract project. The Noresco representatives proposed two options, replacing the unit ventilators ($3.2 million), similar in approach to Yeaton, or installing a central ventilation system ($5 million).

The Committee requested updated information on the likelihood of state building aid if the replacement of unit ventilators were the solution.

Superintendent Rath reviewed two other major projects planned at Rundlett including $200,000 for paving and $1,035,000 for roof replacement at Rundlett.

The administration is recommending awarding the bid for developing the mechanical designs for the Rundlett HVAC system replacement to H.L. Turner Associates at a cost of $240,000. The other bidder was Yeaton Associates, Inc. at a slightly higher amount.

Business Administrator Michele Croteau recommended that the Capital Facilities Committee approve the award of the project to H.L. Turner. The source of the funding for this aspect of the project could be the Facilities Acquisition and Renovation Trust Fund. The final decision regarding funding would be brought to the Finance Committee for approval. If the Finance Committee met next Monday, both recommendations could be brought to the April Board meeting.
When the mechanical engineering designs are complete and bid for construction, the Facilities Committee would need to approve the HVAC replacement. Current estimates range from $2.1 million to $5 million, depending on the specific solution to the problem of replacing the HVAC system. Ms. Croteau reviewed three possible methods of bonding the project, including joining the city’s bond, issuing a bond anticipation note or bonding through the bond bank.

**The Capital Facilities Committee voted 3-0 to approve the award of the bid for the mechanical engineering designs to H.L. Turner. The administration will bring the issue of source of funding to the Finance Committee.**

2. Elementary Facilities Project
Superintendent Rath updated the Committee on the search process for the Director of Facilities and Planning and reported that the Request for Proposal for an architectural consultant to work with the next Task Force was ready to be issued. The final selection of an architect consultant will not be made until the Director of Facilities and Planning is selected.

Superintendent Rath reported on plans to convene the second Task Force in the next few weeks for an organizational meeting.

Superintendent Rath updated the Committee on plans for an information session for the Kimball Walker parent community about the opportunities for the voluntary transfer of students between Kimball School and Walker School for 2008-2009. The administration will bring a recommendation to the Committee in the future for a merger of the Walker and Kimball Schools for the fall of 2009.

Superintendent Rath also updated the Committee on recent meetings with Eastman faculty and with Dame faculty on the possible consolidation of the two school communities in the future.

The meeting adjourned at 6:30 p.m.

Martin Honigberg, Chair
Christine Rath, Recorder