The meeting was called to order at 5:30 p.m.

Agenda:

1. Concord Steam to present options for fuel delivery at Rundlett Middle School.
   Mark Saltsman and Peter Bloomfield, presenters

2. Cosmetology Update.
   Matthew Cashman
   Steven Rothenberg, presenter

1. Concord Steam to present options for fuel delivery at Rundlett Middle School

Megan DeVorsey opened the meeting by reviewing the two agenda items. She then turned the meeting over to Director of Facilities and Planning Matt Cashman. Mr. Cashman noted that there are five fuel options proposed by Turner Building Science. Three of the five fuel delivery sources (steam, natural gas and geothermal) appear to be good options for Rundlett Middle School. Of the three options, steam is a very economical and green option. Mr. Cashman also indicated that with the consolidation of Conant Elementary School and its proximity to Rundlett Middle School, there would be a real need to look at this option to serve the “campus” fuel needs of both schools.

Mr. Cashman introduced the presenters, Mark Saltsman and Peter Bloomfield from Concord Steam. Mr. Saltsman opened with an update on the new Concord Steam plant that is currently under construction. Mr. Saltsman had a map showing the location of the new plant that will be off of South Main Street. It will be two years before this plant could service Rundlett Middle School and Conant School due to the construction and the many approvals needed. It was noted that the District does not need to wait for the new plant to open. The pipeline can be extended to Rundlett Middle School from another
building Concord Steams serves less than 3 blocks from the Rundlett and Conant schools. Mr. Saltsman reported that the current pipeline has been in place since 1938, and that it is relatively easy to “tap” into this line.

Currently, Concord Steam uses 75% wood chips and 25% number 2 fuel oil to produce steam. The new plant will use 100% wood chips, making it more efficient and less expensive, resulting in a possible discounted rate and will help further with rebates by users buying and using “green” steam. Mr. Saltsman reported that there will be no void in service as the system is a seamless operation.

There was a brief discussion surrounding the possible timeline for a payback to customers and the capability of heat return to Concord Steam. Matt Cashman added that green technology will be looked at as well. Mr. Cogswell asked what the advantages would be to use steam as opposed to other energy sources for this project.

Mr. Saltsman answered that steam is a relatively flat energy, has lower capital costs, there are no boilers so much less equipment, steam lasts longer, etc. Ms. Ardinger asked about providing air conditioning. Air conditioning could be looked at, by the use of steam-driven chillers, but the district will work with Turner Building Science to investigate this further. Mr. Cashman reminded everyone that this would be the “fuel” source, and that the Turner Group will design a ventilation system to work with steam.

Mr. Cashman thanked Mr. Saltsman and Mr. Bloomfield for their presentation.

2. Cosmetology Update

Mr. Cashman then introduced Steven Rothenberg, Director of the Votech, and Myrna Vashaw, the Student Coordinator/Inter-Networking.

Mr. Rothenberg reported that the design of the new facility must meet requirements set by the State Cosmetology Guidelines. He also mentioned that a similar project in Manchester took three years. Additionally, Mr. Rothenberg stated that none of the funding for this program will come from the taxpayers, as $185,000 remains in the CCT Trust.

It was noted that Culinary Arts, a very robust program, will also benefit from the new design. In this proposal, the existing dividing wall in the kitchen would be removed and two (2) ovens would be added to give more space and ability to the instructional staff to monitor the teaching.

A lengthy discussion on the pros and cons of having a book store at Concord High School ensued. Matt Cashman stated that the original set of plans came from the Summit Conference that Steve Rothenberg attended. The plans have had several renditions, and the BAR Code standards for Cosmetology would have to be met. There are two drawings on cosmetology, on with a store and one without a store.
Eric Williams motioned for the option B of continuing a store within the cosmetology program to be pursued.

The Committee voted to recommend to the full Board that it accept option B contingent on finances.

Mr. Cashman and Mr. Rothenberg explained to the group that one last revision of the plans would take place with Banwell Architects, but the timeline to construct would begin by June 22, 2009, to be completed by August 14, 2009. Mr. Rothenberg described further work that he’d like to accomplish during the summer with regard to the Votech; however, the cosmetology and culinary arts upgrades were priority.

Mr. Cashman presented a construction schedule for the build out:

<table>
<thead>
<tr>
<th>Stage</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Preconstruction</td>
<td>March – May 2009</td>
</tr>
<tr>
<td>Actual Construction</td>
<td>June 22 – August 14, 2009</td>
</tr>
<tr>
<td>Grand Opening</td>
<td>August 17, 2009</td>
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</tbody>
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There being no further business, a motion was made and seconded to adjourn the meeting at 6:00 p.m.

Megan DeVorsey, Committee Chair, Capital Facilities
T. Matthew Cashman, Recorder

TMC/jmm 3/31/09