Concord School District  
Finance Committee Meeting Minutes  
FY 2009-2010 Budget Work Session

School Board Committee: Finance Committee  
Date: February 4, 2009  
Committee Members Present: Laura Bonk, Chair, Clint Cogswell, Jack Dunn  
Other Board Members Present: Kass Ardinger, Kevin Fleming, Jennifer Patterson, Eric Williams  
Administrators: Chris Rath, Rob Prohl, Michele Croteau, Larry Prince, Matt Cashman

The meeting was called to order at 5:32 pm.

Laura Bonk opened the work session by announcing that the Technology and Facilities Budgets would be reviewed starting with the Technology Budget. Ms. Bonk then turned the meeting over to Superintendent Chris Rath.

Superintendent Rath reminded the Board that Technology is one of two priorities for the 2009-2010 budget and then gave a brief history of the Concord School District Technology management and development. She described how technology has affected the District by becoming not only a communications tool, but a powerful teaching tool, as well.

Superintendent Rath presented a PowerPoint presentation explaining the Technology Budget which is 1.85% of the proposed 2009-2010 budget by using charts, graphs and reports. Smart Boards were discussed as an example of how the new technology has revolutionized teaching with a greater interactive involvement of students in the classroom. She then reviewed the budgeted equipment, supplies, books and software requests from the different departments with the rational behind each. A short discussion then ensued regarding the installation of video cameras in buses.

Laura Bonk then turned the meeting over to Matt Cashman for the presentation of the Facilities Budget.

Mr. Cashman began by stating that the administration’s goal is to keep the District buildings safe, well maintained and operating efficiently by implementing a sophisticated proactive maintenance plan which is titled, “5–10 Year Maintenance Plan.” He explained that the planning tool requires about fifty (50) maintenance actions per school including but not limited to flooring, roofing, masonry, repairs, HVAC and painting. The long
range planning helps in prioritizing repairs and replacements and should something unforeseen occur, the plan makes it easier to reprioritize.

After the 5–10 Year Maintenance Plan presentation, Mr. Cashman went on to review the 2009-2010 Utilities Budget stating that the forecast of expenditures was based on historical billing and usage.

Michele Croteau then discussed the savings from NORESCO Project and how they have been applied to the Utility Budget. Ms. Croteau emphasized that the energy project through NORESCO is really utility cost avoidance which will not decrease the budget but will keep the utility costs from increasing.

Laura Bonk interjected that the meeting needed to come to a close and the completion of the Utility Budget presentation could possibly be discussed at the February 11, 2009 Board Work Session on School Consolidation.

The meeting adjourned at 7:00 pm.

Respectfully submitted,

Laura Bonk, Chair
Michele M. Croteau, Recorder

MMR/srr