Concord School District  
Finance Committee Meeting Minutes  
FY 2009-2010 Budget Work Session

**School Board Committee:** Finance Committee  
**Date:** February 2, 2009  
**Committee Members Present:** Laura Bonk, Chair, Chris Casko, Clint Cogswell, Jack Dunn  
**Other Board Members Present:** Kass Ardinger, Megan DeVorsey, Kevin Fleming, Jennifer Patterson, Eric Williams  
**Administrators:** Chris Rath, Rob Prohl, Michele Croteau, Larry Prince, Matt Cashman

The meeting was called to order at 5:35 pm.

Laura Bonk opened the work session by reviewing the budget timeline then turned the meeting over to Michele Croteau.

Ms. Croteau gave an overview of the new web page for the 2009-2010 Superintendent’s Recommended Budget and stated that it can be found on the School District’s new website [www.concordnhschools.net](http://www.concordnhschools.net) under the “News and Projects” drop-down section. She further demonstrated how to navigate between the different sections to locate reports, charts and graphs noting that the web page would be updated continually with future information that will be distributed to the board.

The meeting was then handed over to Superintendent Chris Rath for a review of the Personnel Narrative. From there Superintendent Rath presented a PowerPoint presentation on proposed personnel and benefits reductions, additions and increases for the 2009-2010 Superintendent’s Recommended Budget with additional comments by the other administrators.

Enrollment, class sizes plus course additions and eliminations all were then shown to be determining factors in the reductions and transfers of staff. Superintendent Rath then pointed out that all positions which are removed from a school or program are done, if possible, by attrition with everything possible being done to prevent an employee from being riffed. She went on to state that when a staff member’s position is eliminated, the administration will try fill a vacant position within the District with that person, and that other open positions in the District are then filled with either district employees or new hires. The administrators then reviewed the reductions and additions in staff throughout the school district per school and program commenting on the different grants, federal funds and tuition which help to fund some staff positions.
Michele Croteau reviewed the health and dental projected costs and analysis for the 2009-2010 proposed budget and an analysis of the 2008-2009 health and dental costs. She then explained the different aspects of self funding and self insuring, as well as the Reserve Account for Health Insurance. Ms. Croteau reminded the Board that the reports that have been discussed can be found in the 2009-2010 Superintendent’s Recommended Budget on the District’s new web site.

The Board was encouraged to review sections 7-A 5–10 Year Maintenance Plan, 7-E Capital Projects and 7-Q Utilities for the next Budget Work Session on Wednesday, February 4, 2009.

The meeting adjourned at 6:50 pm.

Respectfully submitted,

Laura Bonk, Chair
Michele M. Croteau, Recorder

MMR/srr