Concord School District  
Joint Finance/Capital Facilities Committee Minutes  
FY 2010-2011

School Board Committee: Finance Committee & Capital Facilities Committee  
Date: December 15, 2010  
Finance Committee Members Present: Clint Cogswell, Chair, Laura Bonk, Bill Glahn, Chris Casko substitute for Kevin Fleming  
Capital Facilities Members Present: Jack Dunn, Chair, Clint Cogswell, Eric Williams  
Other Board Members Present: Kass Ardinger, Chris Casko, Jennifer Patterson  
Administrators: Chris Rath, Rob Prohl, Michele Croteau, Matt Cashman  
Others: Pip Lewis, HMFH Architects, Inc.

Capital Facilities Committee Chair Jack Dunn called the meeting to order at 5:30 p.m., welcoming the community to the Joint Finance/Capital Facilities Committee meeting. Mr. Dunn explained that the purpose of the meeting was to select a contractor for the construction bid and to choose alternates for the elementary school project to recommend to the full Board at the Special Board meeting which would be held directly after the present meeting.

As Capital Facilities and Finance committees member Kevin Fleming would be arriving late, Mr. Dunn asked Board member Chris Casko to fill in for Dr. Fleming on the Finance Committee and, when Dr. Fleming arrived, again take his position on the Capital Facilities Committee. Mr. Dunn also stated that, as the agenda items to be voted on were all financial matters, the Finance Committee would be the committee voting on these items.

Mr. Dunn reviewed the evening’s agenda and then turned the meeting over to Director of Facilities and Planning Matt Cashman, who gave a brief history of the construction bidding process that resulted in narrowing the field of bid applicants down to two bid finalists: Harvey Construction with a base bid of $38,598,000 and a bid including all alternates of $42,140,000; and Hutter Construction Corporation, with a base bid of $39,450,000 and a bid including all alternates of $42,445,063. It was noted by the committee members that both companies were exceptional and that they would be happy to work with either; however, due to Board policy, the bid had to go to the lowest bidder when all else was equal.
The Finance Committee voted 4–0 (motioned by Eric Williams, seconded by Laura Bonk) to recommend to the Board to accept the base bid of $38,598,000 by Harvey Construction.

Mr. Dunn proceeded to the next agenda item, Alternate #1, the wood chip plant at the Mill Brook Primary School (Dame-Eastman) site in the amount of $1,345,000. A discussion ensued on the pros and cons of the economics of heating with wood chips. Due to the fact that natural gas was the fuel used at Broken Ground and not more expensive fuel oil, the consensus of the committees was to stay with natural gas, as the cost and upkeep of the wood chip plant was not cost effective at this time.

The Finance Committee voted 2 – 1 – 1 (Laura Bonk against; Bill Glahn abstained) (motioned by Mr. Cogswell, Chair, seconded by Chris Casko) to recommend to the Board NOT to accept Alternate #1, the wood chip plant at the Mill Brook Primary School (Dame-Eastman) site, in the amount of $1,345,000.

The next item on the agenda was Alternate #2, to upgrade to rubber tile flooring from the use of vinyl composite tile (VCT) flooring at all three (3) new schools, in the amount of $1,225,000. Mr. Cashman and Pip Lewis, HMFH Architects, Inc. explained that the benefits of using the rubber tile far outweighed the cost of the product. They stated that rubber tile can be recycled; is estimated to last longer than twenty (20) years versus the VCT life of ten (10) years; is easier to clean and maintain; is a solid material which wears as a consistent color; and will diminish the noise level in the facilities.

The Finance Committee voted 4–0 (motioned by Mr. Cogswell, Chair, seconded by Bill Glahn) to recommend to the Board to accept Alternate #2, the Rubber Tile instead of vinyl composite tile (VCT) flooring at all three (3) new schools, in the amount of $1,225,000.

Mr. Dunn presented the next agenda item, Alternate #3, the choice of poly vinyl chloride (PVC) roofing instead of ethylene propylene diene monomer (EPDM) roofing at all three (3) new schools, in the amount of $252,400. A discussion ensued regarding the environmental impact of manufacturing the PVC roofing versus the EPDM roofing. Mr. Cashman and Mr. Lewis of HMFH Architects, Inc. stated that the PVC roofing will last longer, has a warranty of thirty (30) years, resists scratching, is more resistant to standing water and sun damage and is recommended by the Department of Education.

The Finance Committee voted 3 – 0 – 1 (Ms. Bonk abstained) (motioned by Mr. Cogswell, Chair, seconded by Mr. Casko) to recommend to the Board to accept Alternate #3, poly vinyl chloride (PVC) roof instead of ethylene propylene diene monomer (EPDM) roofing at all three (3) new schools, in the amount of $252,400.

The next items on the agenda were Alternate #4 and Alternate #5 (Curtisville Road upgrades) and #5 (sidewalk extensions) as requested by the City engineer and the City planning board, in the amount of $98,300. A discussion ensued on the impact to the
neighborhood regarding anticipated increases in pedestrians and traffic. It was suggested that the City be contacted to see if state or federal funds are available to cities for road and sidewalk construction, as this type of construction is not covered under state building aid.

The Finance Committee voted 4–0 (motioned by Mr. Cogswell, Chair, seconded by Mr. Casko) to recommend to the Board to accept Alternate #4, (Curtisville Road upgrades) and Alternate #5 (Sidewalk extensions) as requested by the City engineer and the City planning board, in the amount of $98,300.

The Finance Committee voted 4–0 (motioned by Mr. Cogswell, Chair, seconded by Mr. Glahn) to recommend to the Board to accept Alternate #8, the administration’s recommendation of Siemens for the controls for the HVAC systems at all three (3) new schools, in the amount of $569,100.

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Clint Cogswell, Finance Committee Chair
Jack Dunn, Capital Facilities Committee Chair
Michele M. Croteau, Recorder

MMC/srr