Concord School District Committee Minutes

School Board Committee: Finance
Date: November 5, 2008
Time: 5:45 – 6:30 p.m.
Committee Members Present: Elizabeth Hoadley, Megan DeVorsey, Chris Casko
Other Board Members Present: Kassandra Ardinger, Martin Honigberg, Jennifer Patterson
Administration: Michele Croteau, Rob Prohl

The meeting was called to order at 5:45 p.m.

Reallocate funds from CHS unfilled co-curricular athletic positions and from unfilled RMS co-
curricular athletic and activity positions to fund new positions
There was one agenda item – to consider the request from the administration to reallocate funds from
CHS unfilled co-curricular athletic positions and from unfilled RMS co-curricular athletic and activity
positions to fund new positions. The list of unfilled positions with their stipends and proposed new
positions with their stipends was distributed to the committee earlier in the week.

Mrs. Hoadley inquired why Steve Mello was not present to answer the questions of the finance
committee. It was determined that there was a misunderstanding about whether Mr. Mello needed to
be present. Mrs. Hoadley decided that the committee would identify the questions at this meeting
and add this topic to the next regularly scheduled finance meeting on November 17th.

Mr. Prohl informed the committee that the CEA master contract gives the school board the authority
to add new positions and the administration the authority to set the stipends for the new positions
during the term of the CBA; however, the stipends must be reviewed during negotiations for a
successor agreement with CEA.

Mrs. Hoadley informed the committee that the CEA bargaining team has already been informed that
we have new Appendix D positions that need to be reviewed. The committee made a number of
requests:

High School

1. Explain the proposed changes in the Nordic ski positions as well as the rationale for the stipends.
   Explain the rationale when assistant coach stipends differ from sport to sport.

2. Last year the Board approved a 2nd Assistant Coach in Nordic skiing. What is the current status of
   that position?
3. Explain the rationale for the stipends for the Assistant Coaches for boys’ spring track.

4. Sort all the positions in the following order: by school, by season, by sport, by gender and by coaching level (Varsity / JV / Assistants) and specify the maximum cost (Step 3) for each position when a new position is projected or a position is unfilled. In addition, write a job description for each new position and identify the group to which that position will be assigned.

**Middle School**

5. Explain the start and end dates of positions that overlap.

6. Explain if the new positions requested are interscholastic or intramural, and identify in which category existing positions are intramural or interscholastic. In addition, propose an approval process that will be used to change an existing position from intramural to interscholastic or interscholastic to intramural.

**Club Requests**

7. What person(s) are you recommending as the instructor for the Dance Club?

8) What is the commitment of time for the instructor for the two new clubs (both requests): number of days, number of hours, number of times the club will meet and any other conditions or commitments?

9. Are there liability concerns with the Dance club? (Michele Croteau to follow up with Primex.)

10. What is the requested salary for these two new club activities and the rationale (see #8 above)?

No action was taken and meeting was adjourned at 6:30 p.m.

Michele M. Croteau, *Recorder*

*laj*  
11/17/08