Chairperson Clint Cogswell called the meeting to order at 6:35 p.m.

The agenda for this meeting was to discuss changes at the Concord Regional Technology Center.

Steve Rothenberg provided the committee with the CRTC handbook called *The Compass* and gave an overview of the significant changes he and his teachers have made at the Center. Mr. Rothenberg explained that a student’s grade is based on two factors; firstly, whether students can demonstrate mastery of course competencies using a rating scale/rubric of 1–5 (novice, intermediate, advanced). Under this system, students have a number of opportunities throughout the year to demonstrate mastery as well as to increase level of mastery if initial performances were less than 4–5. In addition, students maintain portfolios of their work on course competencies, which are used when teachers meet individually with students during performance reviews. The second factor that makes up the grade is called “habits of mind” – collaboration skills, work-readiness, behavior/attitude, work ethic, and motivation/initiative. Habits of mind are skills that employers in our community have said are essential for our graduates to possess if they are to be successful in their workplaces.

Board members made several suggestions:
1. student portfolios be maintained electronically, perhaps for extra credit
2. student “resumes” be presented to teachers prior to the first class
3. students be given exit interviews

Mr. Rothenberg discussed his ideas for the future, with the plan of returning to the committee later in the year with specific budget requests for the 2010–11 school year. Of special note is Mr. Rothenberg’s plan to phase out the Graphic Arts Technology Program by offering classes next year only for students presently enrolled who wish to
complete the program (second year) next year. No first year classes will be offered. Mr. Rothenberg explained why the program needs to be discontinued and replaced with new programs.

The new program under consideration is **Digital Communication Technology**, and **Biotechnology**. Based on surveys of the surrounding towns that make up the CRTC, Digital Communication Technology would be in high demand. Mr. Rothenberg explained that might not be the case for Biotechnology, as he expects the students who would be interested in this program from sending schools may not want to travel to Concord, as this limits the number of courses and activities they can take at their own high schools. However, this would not be true for Concord students.

Mr. Rothenberg also informed the committee he is exploring options for offering programs outside of the traditional school day as a way to avoid the current scheduling conflicts with sending schools.

Finally, Mr. Rothenberg requested the committee to change the name of the CRTC.

> The Committee voted 4–0 (moved by Chris Casko, seconded by Clint Cogswell) to change the “T” in the name CRTC (“Technology”) to “Technical.” The new name is Concord Regional Technical Center.

The meeting adjourned at 7:30 p.m.

Clint Cogswell, Chairperson
Rob Prohl, Recorder