School Board Committee: Capital Facilities

Date: October 20, 2010

Committee Members Present: Jack Dunn, Chair, Eric Williams, Clint Cogswell, Kass Ardinger standing in for Kevin Fleming (absent).

Administration: Chris Rath, Rob Prohl, Matt Cashman

The meeting began at 6:33 p.m. Mr. Dunn briefly described two agenda items: (1) Rundlett Middle School HVAC update/Consolidation preparations and (2) the administration’s recommendation for RFP services to facilitate a plan for the Walker, Rumford, Eastman and Dewey school buildings.

Mr. Cashman reviewed a power point slideshow and explained how the new HVAC system operates and what it looks like. He also explained that this project came in under budget by $37,657.84 and that it was completed on time. Mr. Cashman recognized Meridian Construction and the team of subcontractors involved in the project for their professionalism and attention to detail on this project, contributing to its success.

Mr. Cashman reviewed the District’s status with respect to consolidation preparations, noting that utilities will be deactivated on the Kimball site by mid-November 2010 and that all demolition permits are in place. He stated that HMFH required an additional week to complete construction documents. Hutter Construction and Harvey Construction are the two New Hampshire firms selected to bid the project. The bids are due by mid-December 2010, and the District will follow with a notice to proceed in December 2010.

Mr. Cashman introduced the second agenda item, recommending an RFP for professional services to facilitate recommendations for the Walker, Rumford, Eastman and Dewey buildings. The RFP entails a detailed scope of services, including an eight-month timeline to complete the study and report its detailed findings, and recommendations to the School Board. The group made suggestions on the RFP, including seeking potential grant money to cover its cost. Other suggestions included contacting real estate firms to assess property values, and a suggestion from the DOE to contact Keene for information about their process to seek alternate uses of their buildings. Mr. Cashman agreed to craft a revised RFP to include these suggestions.

At 7:03 p.m. Mr. Williams called for the committee to follow RSA 91A rules and recess to non-public session. Reconvening from non-public session, the committee adjourned at 7:30 p.m.

Jack Dunn, Chair
Matt Cashman, Recorder