Concord School District  
Capital Facilities Committee Minutes

School Board Committee: Capital Facilities

Date: September 30, 2015

Capital Facilities Committee members present: Rusty Cofrin, Chair, Jim Richards, Nathan Fennessy

Other Board member(s) present: Tom Croteau, Kass Ardinger, Jennifer Patterson, Clint Cogswell

Administration: Terri Forsten, Superintendent, Matt Cashman, Director of Facilities and Planning, Jack Dunn, Business Administrator, Tom Sica, RMS Principal, Travis Campbell, RMS Head Custodian

The meeting was held at Rundlett Middle School at 5:30 p.m. and was open to the public. The agenda was an overview of the school (see attached data sheets and packet information).

Mr. Cashman explained that the purpose of the meeting was to have a complete tour of the building, including a review of all aspects of the 10-year plan throughout the tour. Prior to the tour, Mr. Cashman informed the group that the building looked very “tired.” Mr. Cashman also noted that Travis Campbell, Head Custodian at RMS, has done a remarkable job keeping the building as usable as possible. Highlighted areas of the tour included windows, flooring, classrooms, bathrooms and gyms. As the tour progressed, questions were generated regarding building specifics and program needs, which were answered by Mr. Sica and Mr. Cashman. After completing a tour of the first floor, it was decided that there was no need to go up to the 300 wing classrooms.

Following the tour, the group met in the cafeteria to discuss the details of the Capital Improvement Plan. This discussion resulted in the need for further discussion of concerns and possible bonding for capital projects. Also discussed was the need for an Architectural/Engineering/Educational study of the building for future planning, as well as looking at model middle schools.

The meeting adjourned at 7:00 pm.

Respectfully submitted,

Rusty Cofrin, Chair
Matt Cashman, recorder