Concord School District
Board of Education
Capital Facilities Committee

School Board Committee: Jim Richards, chair, Nathan Fennessy
Members absent: Barb Higgins, Alana Kimball
Date: April 10, 2017
Other Board member(s) present: Clint Cogswell, Maureen Redmond-Scura, Tom Croteau, Pam Wicks
Administration: Terri Forsten, Superintendent, Matt Cashman, Director of Facilities and Planning

Agenda: Concord Regional Technical Center (CRTC) Preschool Center, Summer Projects, CIP Projects, RMS Facility Study

The meeting was called to order by Jim Richards at 5:31 p.m.

Matt Cashman reviewed the agenda with the committee. He noted that the CRTC Preschool Center was built in 1994-1995 and explained that the administration was working with the DOE to determine the original construction cost involved when the building was built. He mentioned that the administration is talking to the DOE attorney on clarification, but when the DOE comes back to the administration with information, there would be further discussion of the process with the committee. An overview of the building was provided. The Center was closed to staff and students in 2012 due to termite infestation. The demolition cost is estimated between $30,000 and $50,000.

Mr. Cashman discussed summer projects and listed the work recommended for summer 2017:

- Hire 15 CHS students to help clean the schools: 3 at Concord High School, 2 at Rundlett Middle School and 2 at each elementary school;
- Interior duct cleaning at BMS;
- Flooring replacement at CHS, BGS and BMS;
- Playground mulch for the five elementary schools.

This work was budgeted at $130,000.

Mr. Cashman reviewed the CIP 10-year plan. He also explained the differences among CIP work, summer work and annual maintenance. After reviewing this, Nathan Fennessy asked for an update on the steam-to-gas conversion project. Mr. Cashman explained that CHS foundation forms for the addition have been built, and that on April
11, 2017 the concrete walls would be poured. Mr. Richards requested that the committee tour CHS and the stable building in July.

Next, Mr. Cashman reviewed the RMS Feasibility Study schedule and next steps in the process. He also reviewed project phases and associated timeframes for these steps:

- Feasibility study 6 months;
- Schematic design 6 months;
- Design development 5-7 months;
- Construction documents 7 months;
- Bidding 6 weeks;
- Construction Administration 18-24 months

Mr. Richards asked for other questions from committee members, then requested that tours of the older schools be scheduled, as well as a tour of the stable building.

The Committee voted 2-0 to adjourn (motioned by Mr. Fennessey, seconded by Mr. Richards).

The Committee adjourned at 6:56 p.m.

Respectfully submitted,

Jim Richards, Chair
Matt Cashman, recorder